

AMPAC FORWARDING--MARKET SHIPPING ORDER FORM

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At Market, samples sold from showrooms often require disassembly, wrapping, and transport to a cross dock facility. Depending on the delivery method, samples may then require additional blanket wrapping or packing.

Ampac understands how costly and frustrating it is when samples are received without all parts or the proper identification original packaging offers. We will deliver inventory tags to participating High Point showrooms before the end of Market, so that personnel at showrooms can fill out and place them on samples to be managed by Ampac Forwarding. Alternately, Ampac will complete inventory tags onsite during pickup, which may add to billable labor hours, but will insure accuracy.

In either case, product will not leave showrooms without clear identification of all parts. For your convenience, the same tags will then be attached to the exterior packaging of all items being shipped.

Party placing this Market Shipping Order:

Name _____
 Telephone _____
 E-Mail: _____

DATE: _____

SHIP TO

Company _____
 Name _____
 Address 1 _____
 Address 2 _____
 C, S, Z _____
 Tel. 1 _____
 Tel. cell _____
 E-Mail _____
 Ref # _____
 Notes: _____

ORDER DETAILS

Freight terms: *Best way Prepaid or Your preferred carrier Prepaid.*

Check those that apply:

- Requires pickup at showroom
- Will be delivered to Ampac
- Furniture Carrier
- Blanket-wrap Carrier to Business
- White-glove In-home Delivery
- Other: _____

Preferred Carrier: _____

PICK UP AT BLDG. _____ BOOTH # _____

VENDOR _____

BILL TO: PICK UP AND WRAPPING/ PACKING

BILL TO: SHIPPING (or same)

Company _____
 Name _____
 Address 1 _____
 Address 2 _____
 C, S, Z _____
 Tel. 1 _____
 Tel. cell _____
 E-Mail _____

Company _____
 Name _____
 Address 1 _____
 Address 2 _____
 C, S, Z _____
 Tel. 1 _____
 Tel. cell _____
 E-Mail _____

Qty	Item#	Description	List Components (top, base, leaves, pedestal)	Value