



One Stop



International Furnishings Consolidation Program from Ampac Forwarding



Furniture specialists with over 25 years of expedited shipping experience, our mission is to provide professional handling, excellent customer service, and a great export experience for our customers.

Rates & Information:

336.889.6617

Or

OneStop@ampacforwarding.com

www.AmpacForwarding.com

Fax: 336.889.7648



Corporate:
2411 Schirra Place
High Point, NC 27263

Ship to:
2401 Schirra Place
High Point, NC 27263



Ampac is a One Stop resource for all you need to export furnishings, accessories, fixtures, vehicles, and materials for your home or store.

- We pick up and receive purchases from multiple vendors.
- We store your purchases in a secure, insured, climate controlled, private bay, awaiting export.
- We wrap and pack goods as needed for export, including export wrap, custom cartons, and wood crates.
- We provide inventory assessment, and email an Inventory Status Update each time goods are received at Ampac.
- We provide light assembly upon request.
- We offer competitive ocean freight rates through our global partners, and full cooperation with outside networks.
- Working with customers and vendors, we prepare export documents, schedule and load containers...and ship to port or to door.

WHAT TO EXPECT BETWEEN PURCHASE AND LOADING:

WHEN PRODUCT IS RECEIVED AT AMPAC



- **INVENTORY ASSESSMENT:** Routine inventory assessment is an exterior inspection process which occurs immediately upon receipt. Ampac will verify Vendor, items, value, and quantity against your sales receipt copies, confirm dimensions and cubic footage, package markings, and that a country of origin has been provided. Ampac offers an optional Research and Verification Service for interior inspection if necessary, and for gathering missing data upon request.
- **INVENTORY STATUS REPORT:** As soon as your decision to work with Ampac Forwarding is made, we create your Inventory Status Report. Throughout the consolidation process, you will receive regular emails with updates. *Please check the Online Inventory Status frequently; your attention may be needed.*
- **VISIBLE DAMAGE:** Ampac will inspect items/cartons for evidence of damage immediately upon receipt, and if evident, will open to inspect. Any problems will be reported in your Inventory Status Report.
- **STORAGE:** Your items will be stored under video surveillance in a climate controlled warehouse, in a bay reserved for your consolidated goods. Additional details can be found in our Storage Agreement.
- **INSURANCE:** Contents are covered for loss or damage while in our possession, according to the terms of our Storage Agreement.
- **EXPORT WRAP:** Items requiring packaging or wrapping for secure international shipping will be cartoned, crated, or wrapped. You can be confident that many years of experience go into the care and organization of your shipment.
- **BILLING:** Ampac will invoice for services monthly. Payment is due before loading the container; for consolidation extending longer than three months, we ask that you reconcile your account quarterly (each third calendar month.)

BEFORE LOADING:

- **FINAL LIST:** You will be asked to approve a final inventory list, from which Ampac will prepare all export documents.
- **ON TIME RATE QUOTE:** If your original quoted ocean rates provided by one of our global partners have expired, Ampac will obtain current ocean carrier rates and estimated timetables, good for 15-20 days.
- **RESOURCES:** Your shipment will require the services of 1) a broker or agent for customs and legalization clearance, and 2) inland transportation to your final destination. You may specify your own agent and inland transportation method, or our global partners will provide these resources. Ampac will help to coordinate your choices.
- **AMPAC FINAL INVOICE:** Ampac will forward the final invoice for Ampac services.
- **CONTAINER SCHEDULED:** A container delivery will be reserved when payment terms are met. Acceptable forms of payment are US dollars, a check drawn against a US bank, or wire transfer. A bank wire transfer fee will apply.

Check for current rates.

THE CONTAINER:

- **LOADING:** The empty container is usually delivered for loading at Ampac within 2 -5 business days after reservation. Ampac loads immediately; the container leaves for the port within hours, and usually arrives at port the same day, or no later than the next business day (on the east coast). Insurance coverage from your ocean carrier will begin upon collection.
- **DEPARTURE:** Upon departure, Ampac will email copies of all paperwork that we have provided to the ocean carrier. Most carriers offer online tracking for your convenience. We will be sure you have whatever contact information you need to follow the progress of your goods even after your container has departed from our warehouse.
- **OCEAN TRANSIT PAYMENT:** Usually, the ocean carrier will contact you regarding payment for their services during transit to the port.



For Our International Customer: Check List for Success

AT TIME OF PURCHASE:

- ✓ Before your first purchase, choose a **Consolidation Name** to identify your export project at Ampac. Instruct all buyers in your group to include this name on every sales receipt.
- ✓ Inform the sales person that Ampac Forwarding is your authorized freight consolidator, and provide him or her with our **Ampac ship to address and contact details**.

Consolidation Name

c/o Ampac Forwarding
2401 Schirra Place, Whse. 3
High Point, NC 27263

Scott Bundy, Export Operations
336.889.6617, fax 336.889.7648
sbundy@ampacforwarding.com

- ✓ Ask the sales person to instruct his or her shipping department to use **Ampac export labels** for your shipments to Ampac. The labels may be copies of an Ampac label or may be a substitute label meeting the same requirements. The important thing is that each box carries the information needed to avoid inspection fees and delays at Customs. See the labels for details. Additional labels may be obtained at www.ampacforwarding.com, or by calling.
- ✓ Discuss how items will **transport to Ampac**, and the terms of payment for the transport. Include instructions on each sales receipt.
 1. Freight prepaid. *This means the vendor offers free delivery, or that the vendor will prepay freight on your behalf, and will include this expense in your invoice.*
 2. Freight collect. *Ampac will advance payment to the carrier on your behalf, and the expense will be invoiced to you.*
 3. Ampac pick up. *Ampac can pick up goods from Market showrooms; please call to schedule. We can also pick up from vendors within a certain radius. Please call to check availability and to schedule in advance.*
- ✓ Ask the sales person to include **country of origin** in the product description on the sales receipt. Imported products are legally required to be labeled with the Country of Origin. If no label is available, the Vendor purchasing office or the Manufacturer/Distributor will be able to provide this information to the sales person.
- ✓ Ask the sales person for an extra copy of the completed **sales receipt**. Then, please give the extra copy to Ampac. We need this for accuracy when receiving (or picking up), and in order to prepare documents for Customs purposes.
- ✓ If your purchase is a Market showroom sample, and you have arranged for Ampac to pick up after Market, remind the sales person that Ampac will need **authorization** to enter and remove goods, according to the rules of their lease. Often, possession of a copy of the sales receipt will suffice, but some buildings have additional rules.

Best wishes for a successful buying trip!